

**NOTICE: THE HARRISON REDEVELOPMENT AGENCY  
HAS EXTENDED THE DEADLINE FOR SUBMISSION  
OF PROPOSALS FOR THE FOLLOWING  
PROFESSIONAL CONTRACTS FOR  
2010**

**HARRISON REDEVELOPMENT AGENCY  
NOTICE IN ACCORDANCE WITH N.J.S.A. 19:44A-20.5, et seq.**

NOTICE is hereby given that proposals to the Commissioners of the Harrison Redevelopment Agency for a “fair and open” contract pursuant to N.J.S.A. 19:44A-20.5, et seq., will be received by the Executive Director on January 20<sup>th</sup>, 2010 at 11:00 a.m., at 600 Essex Street, Harrison, New Jersey 07029, said proposals will be publicly opened and read for the following services to be performed during the calendar year commencing January 1, 2010 and terminating on December 31, 2010.

**SERVICES:**

1. Provide services of **APPRAISER** to the Redevelopment Agency, including the following:
  - (a) Provide professional appraisal services to the Agency in connection with implementation of the Town’s redevelopment plan and any amendments thereto.

**CRITERIA FOR THE AWARDS:**

The criteria that will be used as the “basis of award” for each of the foregoing include:

- (a) Experience and reputation in the field and staff adequacy.
- (b) Knowledge of the Harrison Redevelopment Agency, Town of Harrison and the subject matters to be addressed under the contract.
- (c) Availability to accommodate all meetings of the Agency.
- (d) Compensation proposal.
- (e) Other factors if deemed to be in the best interest of the Agency.

**PROPOSAL DOCUMENT:**

**There is no formal proposal document, but the proposal shall be submitted on the letterhead of the proposing party with a certification as to the truthfulness and accuracy of the submission. Proposals should be addressed to the Harrison Redevelopment Agency, Executive Director, 600 Essex Street, Harrison, New Jersey 07029 and must be enclosed in a sealed envelope bearing the name and address of the proposing party. If applicable, a NJ Business Registration Certificate shall accompany the proposal.**

**CERTIFICATION:**

**Each proposal shall also contain a certification that the proposing party:**

- (a) Agrees to comply fully with the terms, provisions and the conditions of N.J.A.C. 17:27.1 et seq., and N.J.S.A. 10:5-31.**
- (b) Knows of no conflict raised by the proposed retention.**
- (c) Has a professional malpractice insurance policy or an errors or omissions policy, as the case may be, in effect in the amount required by the Agency with a company authorized by the Department of Insurance to do business in New Jersey. The proposing party is obligated to notify the Agency if it receives notice of any proposed termination during the term of any Agreement. It shall state an acknowledgement that if the coverage of that policy is terminated during the term of any Agreement, the Agreement shall terminate automatically.**

**The Agency reserves the right to waive any irregularities or to reject any or all proposals.**

**By order of the Commissioners of the Harrison Redevelopment Agency.**

**Gregory Kowalski  
Executive Director**

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**SERVICES:**

1. Provide services of **PUBLIC RELATIONS** to the Redevelopment Agency, including the following:
  - (a) Provide public relations services to the Agency in connection with implementation of the Town’s redevelopment plan and any amendments thereto.

**CRITERIA FOR THE AWARDS:**

**The criteria that will be used as the “basis of award” for each of the foregoing include:**

- (a) **Experience and reputation in the field and staff adequacy.**
- (b) **Knowledge of the Harrison Redevelopment Agency, Town of Harrison and the subject matters to be addressed under the contract.**
- (c) **Availability to accommodate all meetings of the Agency.**
- (d) **Compensation proposal, which must be based on an hourly rate.**
- (e) **Other factors if deemed to be in the best interest of the Agency.**

**PROPOSAL DOCUMENT:**

**There is no formal proposal document, but the proposal shall be submitted on the letterhead of the proposing party with a certification as to the truthfulness and accuracy of the submission. Proposals should be addressed to the Harrison Redevelopment Agency, Executive Director, 600 Essex Street, Harrison, New Jersey 07029 and must be enclosed in a sealed envelope bearing the name and address of the proposing party. If applicable, a NJ Business Registration Certificate shall accompany the proposal.**

**CERTIFICATION:**

**Each proposal shall also contain a certification that the proposing party:**

- (a) Agrees to comply fully with the terms, provisions and the conditions of N.J.A.C. 17:27.1 et seq., and N.J.S.A. 10:5-31.**
- (b) Knows of no conflict raised by the proposed retention.**
- (c) Has a professional malpractice insurance policy or an errors and omissions policy, as the case may be, in effect in the amount required by the Agency with a company authorized by the Department of Insurance to do business in New Jersey. The proposing party is obligated to notify the Agency if it receives notice of any proposed termination during the term of any Agreement. It shall state an acknowledgement that if the coverage of that policy is terminated during the term of any Agreement, the Agreement shall terminate automatically.**

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**SERVICES:**

1. All of the services as **AUDITOR** to the Redevelopment Agency, including the following:
  - (a) Render auditing and financial services to the Agency in connection with implementation of the Town’s redevelopment plan and any amendments thereto.

**CRITERIA FOR THE AWARDS:**

**The criteria that will be used as the “basis of award” for each of the foregoing include:**

- (a) **Experience and reputation in the field and staff adequacy.**
- (b) **Knowledge of the Harrison Redevelopment Agency, Town of Harrison and the subject matters to be addressed under the contract.**
- (c) **Availability to accommodate all meetings of the Agency.**
- (d) **Compensation proposal.**
- (e) **Other factors if deemed to be in the best interest of the Agency.**

**PROPOSAL DOCUMENT:**

**There is no formal proposal document, but the proposal shall be submitted on the letterhead of the proposing party with a certification as to the truthfulness and accuracy of the submission. Proposals should be addressed to the Harrison Redevelopment Agency, Executive Director, 600 Essex Street, Harrison, New Jersey 07029 and must be enclosed in a sealed envelope bearing the name and address of the proposing party. If applicable, a NJ Business Registration Certificate shall accompany the proposal.**

**CERTIFICATION:**

**Each proposal shall also contain a certification that the proposing party:**

- (a) Agrees to comply fully with the terms, provisions and the conditions of N.J.A.C. 17:27.1 et seq., and N.J.S.A. 10:5-31.**
- (b) Knows of no conflict raised by the proposed retention.**
- (c) Has a professional malpractice insurance policy or an errors and omissions policy, as the case may be, in effect in the amount required by the Agency with a company authorized by the Department of Insurance to do business in New Jersey. The proposing party is obligated to notify the Agency if it receives notice of any proposed termination during the term of any Agreement. It shall state an acknowledgement that if the coverage of that policy is terminated during the term of any Agreement, the Agreement shall terminate automatically.**

**The Agency reserves the right to waive any irregularities or to reject any or all proposals.**

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**SERVICES:**

1. All of the services as **BOND COUNSEL** to the Redevelopment Agency, including the following:
  - (a) Render professional legal services to the Agency in connection with bond financing or other special financing structures for redevelopment projects, including financing through the New Jersey Environmental Infrastructure Trust.

**CRITERIA FOR THE AWARDS:**

**The criteria that will be used as the “basis of award” for each of the foregoing include:**

- (a) **Experience and reputation in the field and staff adequacy.**
- (b) **Knowledge of the Harrison Redevelopment Agency, Town of Harrison and the subject matters to be addressed under the contract.**
- (c) **Availability to accommodate meetings of the Agency when requested to attend.**
- (d) **Compensation proposal.**
- (e) **Other factors if deemed to be in the best interest of the Agency.**

**PROPOSAL DOCUMENT:**

**There is no formal proposal document, but the proposal shall be submitted on the letterhead of the proposing party with a certification as to the truthfulness and accuracy of the submission. Proposals should be addressed to the Harrison Redevelopment Agency, Executive Director, 600 Essex Street, Harrison, New Jersey 07029 and must be enclosed in a sealed envelope bearing the name and address of the proposing party. If applicable, a NJ Business Registration Certificate shall accompany the proposal.**

**CERTIFICATION:**

**Each proposal shall also contain a certification that the proposing party:**

- (a) Agrees to comply fully with the terms, provisions and the conditions of N.J.A.C. 17:27.1 et seq., and N.J.S.A. 10:5-31.**
- (b) Knows of no conflict raised by the proposed retention.**
- (c) Has a professional malpractice insurance policy or an errors and omissions policy, as the case may be, in effect in the amount required by the Agency with a company authorized by the Department of Insurance to do business in New Jersey. The proposing party is obligated to notify the Agency if it receives notice of any proposed termination during the term of any Agreement. It shall state an acknowledgement that if the coverage of that policy is terminated during the term of any Agreement, the Agreement shall terminate automatically.**

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**SERVICES:**

1. All of the services as **PLANNER** to the Redevelopment Agency, including the following:
  - (a) Render professional planning services to the Agency in connection with implementation of the Town’s redevelopment plan and any amendments thereto.

**CRITERIA FOR THE AWARDS:**

**The criteria that will be used as the “basis of award” for each of the foregoing include:**

- (a) **Experience and reputation in the field and staff adequacy.**
- (b) **Knowledge of the Harrison Redevelopment Agency, Town of Harrison and the subject matters to be addressed under the contract.**
- (c) **Availability to accommodate all meetings of the Agency.**
- (d) **Compensation proposal.**
- (e) **Other factors if deemed to be in the best interest of the Agency.**

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**CERTIFICATION:**

**Each proposal shall also contain a certification that the proposing party:**

- (a) Agrees to comply fully with the terms, provisions and the conditions of N.J.A.C. 17:27.1 et seq., and N.J.S.A. 10:5-31.**
- (b) Knows of no conflict raised by the proposed retention.**
- (c) Has a professional malpractice insurance policy or an errors and omissions policy, as the case may be, in effect in the amount required by the Agency with a company authorized by the Department of Insurance to do business in New Jersey. The proposing party is obligated to notify the Agency if it receives notice of any proposed termination during the term of any Agreement. It shall state an acknowledgement that if the coverage of that policy is terminated during the term of any Agreement, the Agreement shall terminate automatically.**

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